PDPM
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING JABALPUR

SENATE/2012-13 /4th MEETING

Minutes of SENATE/2012-13/4th Meeting of the Senate held on July 01, 2013 at 11.00 Hrs in the Conference Hall of the Institute.

Following members were present.

1. Prof. Aparajita Ojha (Chairperson, Senate)
2. Shri S. Amane (Member)
3. Prof. Vijay Kumar Gupta (Member)
4. Prof. Tanuja Sheorey (Member)
5. Dr. Sunil Agrawal (Member)
6. Dr. Prashant Kumar Jain (Member)
7. Dr. Lokendra Balyan (Member)
8. Dr. Pavan Kankar (Member)
9. Dr. Asish Kumar Kundu* (Member)
10. Dr. Dinesh Kumar V (Member)
11. Shri Santosh Mahobia (Actg. Secretary ,Senate)

Following faculty member of the Institute was a special invitee.

1. Dr. Sujoy Mukherjee

Following members could not attend the meeting due to their prior commitments:

1. Prof. V.M. Gadre (Member)
2. Prof. V. K. Jain (Member)
3. Prof. Uday Khedekar (Member)
4. Prof. P.N. Kondekar (Member)
5. Dr. Parag Vyas (Member)
6. Dr. Atul Gupta (Member)
7. Dr. Pritee Khanna (Member)
8. Dr. Prabin Kumar Padhy (Member)
9. Dr. M. Amarnath (Member)
10. Dr. Prabir Mukhopadhyay (Member)
11. Dr. Asutosh Srivastava (Member)

* Member left the meeting with the permission of the Chair after 02.00 pm

Chairperson, Senate welcomed all the members of the Senate and briefed them about the progress of the Institute and events that took place during the last quarter. She also informed the members that the 5th Convocation of the Institute will be held on July 30, 2013 and will be graced with the presence of Sh. T.V. Mohandas Pai, Chairman, Manipal Global education as Chief Guest.

She mentioned about the following activities also:

- A workshop on School on Advanced Algorithms from June 11-14, 2013, was jointly organised by PDPM-IIITDM and Indo-German Max Planck Center for Computer Science.
- Some Initiative has been taken by the research scholars to form research groups for increasing the collaborative activities and to motivate undergraduate students for taking up research in interdisciplinary areas.

Senate/2012-13/4.01	Confirmation of the minutes of SENATE/2012-13/3rd Meeting of the SENATE held on April 06, 2013

Minutes of the SENATE/2012-13/3rd Meeting held on April 06, 2013 were circulated to the members. Following comments/suggestions were received on the minutes of the meeting from members –

Dr. Prashant Kumar Jain
It was also discussed that students having CPI more than 8.5 will be eligible for conversion of M. Tech. program to dual degree programme of M. Tech. and Ph.D.

Prof. Vijay Kumar Gupta
In the first line date is mentioned as April 06th, 2012 while it should be April 06th, 2013.

The comments/ suggestions were accepted and minutes were confirmed with the above modifications.

Senate/2012-13/4.02	Confirmation of minutes of SENATE/2012-13/Special.2 meeting of the SENATE held on May 16, 2013

Minutes of SENATE/2012-13/Special.2 of the SENATE held on May 16, 2013 were circulated to the members. No comments were received from the members. Minutes were confirmed.

At this moment Chairperson Senate briefed the members about developments in the case of Ms. Anamika Verma. She informed that after the decision of the Senate vide its SENATE/2012-13/Special.2 meeting was conveyed to the student, she filed another writ petition with the Honorable High Court of Jabalpur and sought interim relief of allowing her to register in the third course. However, no interim relief was granted to her.

Senate/2012-13/4.03	Recommendation of names of the students for the award of Degrees in the 5th Convocation 2013

Dean Academic presented the list of students of the B.Tech., M.Tech, M.Des. and Ph.D. programmes of the Institute who had completed all the requirements related to the award of degree (Annexure I).

He informed the members that 127 names were recommended for the award of degree in the 5th Convocation schedule to be held on July 30, 2013. Branch wise and degree wise details of qualified number of students are as follows.

Undergraduate Programme		
B.Tech. in Computer Science and Engineering		17
B.Tech. in Electronics and Communication Engineering		46
B.Tech. in Mechanical Engineering		49
	Total	**112**
Master's Programme		
M.Tech. in Computer Science and Engineering		03
M.Tech. in Electronics and Communication Engineering		10
M.Tech. in Mechanical Engineering		01
Master in Design		05
	Total	**19**
Ph.D.		**01**
	Grand Total	**132**

He also informed the members that

- Four undergraduate students of the Institute who have completed academic requirements for the award of degree were found guilty in a case of indiscipline and were advised to comply with the decision of the Students' Advisory Committee. They are complying with the decision and are performing the task assigned to them. On completion of their tasks, they will become eligible for award of degree.

- Some Master's students have submitted their theses before May 31, 2013 and their defense examination is likely to be completed. In case their defense examination is completed successfully before July 20, 2013 they would become eligible for award of Master's degrees.

The Senate deliberated on the issue and authorized the Chairperson Senate to take a decision on the recommendation of names of remaining students to the Board of Governors.

Senate/2012-13/4.04	Recommendation of the names of the students for various medals and prizes in the 5th Convocation 2013

SPACS convener had forwarded names of the students recommended by respective committees constituted for the purpose for the award of various medals and prizes at the time of fifth Convocation.

Senate deliberated on the recommendations received. After deliberation the Senate made following recommendation to the Board of Governors –

1. Name of Ms. Komal be recommended for the award of Chairman's Gold Medal and Academic Proficiency Prize Silver Medal (Electronics and Communication Engineering) subject to her fulfillment of all the requirements for the award of degree. The Chairperson, Senate was authorized to take a decision on her case.

Following recommendations were made for the award of other medals and prizes.

Recommendation for award of Medal and prize

Sr No	Name of Prize	Category	Name of Candidate	Roll No
1	Chairman's Gold Medal (CGM)	UG	Komal	2009052
2	Director's Gold Medal (DGM)	UG	None Found Suitable	
		PG	None Found Suitable	
3	D&M Proficiency Gold Medal	UG	None Found Suitable	
		PG	None Found Suitable	
4	Academic Performance Proficiency Silver Medal	CSE (UG)	Simerdeep Singh Jolly	2009124
		ECE (UG)	Komal	2009052
		ME (UG)	Santosh Kumar Maurya	2009106
5	IIITDM Proficiency Prize	CSE (PG)	Santosh Singh Rathore	1120103
		ECE (PG)	Anand Kumar	1120202
		ME (PG)	To be Decided	
		CSE(UG)	Harshit Tiwari	2009036
		ECE(UG)	Rahul Kumar	2009087
		ECE(UG)	Shobhit Goel	2009115
		ECE(UG)	Ankit Malik	2009010
		ME(UG)	Nand Kishor Mishra	2009067
6	Director's Silver Medals	Cultural Activities	Kaviti Keshav Kumar	2009051
		Games & Sports	Shobhit Rajesh Sood	2009116

During discussion, it was pointed out by some members that one of the names appearing in the list of students recommended for various medals and prizes was not recommended by the Committee. The Senate took a serious note on the issue. It was suggested to get the matter clarified from the Convener, SPACS, as to how such an error occurred that might have caused a serious error on the part of the Senate of having recommended an incorrect name to the Board for a prestigious medal.

The Senate also deliberated on the recommendations of the Committee constituted for Director's Gold medal. It was observed that none of the students, who had applied for the medal had

demonstrated outstanding all round performance and therefore no student was recommended for the award of Director's Gold Medal, which is based on the best all round performance of students.

At this point an issue was raised about the case of indiscipline against one of the contenders for the Director's Gold medal and also the minimum requirement of CPI for the award of Chairman's Gold Medal. Another issue was raised on the requirement of minimum CPI and grades in project work for the award of IIITDM Proficiency Prizes. The same was deferred for discussion under the agenda item 4.07.

The Senate suggested to scrutinize all the cases for the award of Medals and Prizes once again and authorized the Chairperson Senate to recommend the names of students to the Board on receiving the recommendations from the Dean, Academic. The Senate also authorized the Chairperson Senate to take a decision for recommending the name for award of IIITDM Proficiency Prizes for Mechanical Engineering Discipline for which recommendation was not received from the Committee constituted for the purpose.

Senate/2012-13/4.05	Clarification on Teaching Credits

Dean Academic briefed the members that the Senate in its Senate/2009-10/1st meeting held on February 20, 2010 (Senate/2009-10/1.06) had decided that Ph.D. scholars are required to earn 4 credits through teaching work. Later this decision was reviewed in its SENATE/2012-13/2nd meeting held on December 20, 2012 (Senate/2012-13/2.07.1m), where it was decided that a Ph.D. scholar is required to earn 2 teaching credits. Further, it was decided that a student can register for teaching credit after the completion of comprehensive examination only.

In order to maintain uniformity among various batches of Ph.D. scholars' teaching credits it was proposed that

"All Ph.D. scholars are required to earn two credits through teaching work after successful completion of comprehensive examination. The credits through teaching work will be evaluated by the faculty appointed by the head of the discipline for the purpose. For one credit, the research scholar is required to deliver at least three lectures from an assigned topic of a course. If the performance is not satisfactory, the scholar would be required to repeat the delivery of lectures. A student can register for one credit through teaching work in a semester."

Senate deliberated on the proposal. Following suggestions were given by members.

- Some members were of the opinion that Power point (ppt.) should not be used by the Research Scholars for teaching. Some were of the opinion that a mix of black board and power point teaching can be there.

- A student should be informed at the time of pre-registration about his teaching credit course so that he can prepare well for the lectures under the guidance of the faculty assigned by the Head of the discipline.
- Guidelines for teaching credits must be chalked out clearly so that the basic purpose is served.

After long discussions, the Senate accepted the proposal and authorized the PGCS to frame the guidelines for effective implementation of teaching credit policy.

Senate/2012-13/4.06	Ratification for approval from Chairperson, Senate

From time to time different approvals have been accorded by the Chairperson, Senate. A copy of the approvals was circulated separately (through Email). The Senate was requested to ratify the same.

One member raised an issue on the approval accorded by the Chairperson, Senate to run the EMF on "Supply Chain Management" in the summer term 2012-13. Chairperson, Senate apprised the members about the need for running the EMF. Based on the applications of two students who are doing external PBI, the matter of allowing the students to register in an EMF was also discussed. In view of the future options available to students to clear their backlogs, the Senate decided not to permit the students doing external PBI to register in the EMF on "Supply Chain Management".

A list of approval accorded by the Chairperson, Senate and ratified by the Senate is given below.

Approvals for course contents for Management Courses	08-04-13
Approval for academic calendar for PBI and II semester 2013-14	25-04-13
Approval for Summer Term 2013	04-05-13
Approval for Calendar for Summer Term 2013	04-05-13
NPTEL course guidelines and fees	21-05-13
Permission to run summer courses for 2009 batch and 2010 batch as per their curriculum	11-06-13
Approval for adding Add/Drop course date in calendar of PBI	05-06-13
Approval for revising grades of last semester (Semester I, 2012-13) of some students	12-06-13
Permission to run an EMF as a special case	26-06-

	13
UG & PG Results	
UG & PG APEC reports	

Senate/2012-13/4.07	Any other item with the permission of the Chair

4.07.01 APEC report of the Semester II, 2012-13

APEC report for the Semester II, 2012-13 was placed by the Dean (Academic) before the Senate. He informed the members that only a few students who were on Academic Break are performing well.

At this moment one member pointed out that some students with good pointers in Semester I have performed very badly in later semesters. Since their grades are continuously degraded, they need systematic and effective counseling. It was suggested to obtain a report of counseling services for these and other students whose performances are not improving.

Senate discussed the APEC report in detail and took a serious note on the poor performance of some students. The Senate requested appointing a faculty counselor and mentor for each of the students whose performance is not upto the mark. Discipline Heads were entrusted with the responsibility.

The Senate also suggested to analyze courses in which students are not performing well in general and to run extra classes for such courses. It was also decided to include the performance of summer term of students on academic drop/brake to finalize the report for these students.

4.07.02 Modification in SPACS manual:

i. Requirement of CPI for Chairman's Gold Medal:

At present there is no minimum CPI requirement for the award of Chairman's Gold Medal in the SPACs manual while minimum CPI is required in other medals. The Dean Academic proposed a minimum CPI of 8.5 for the award of Chairman's Gold Medal which was unanimously approved by the Senate.

ii. Eligibility for a medal /prize/award in case of indiscipline

Following proposal was made after discussion on the eligibility of a student in case of any kind of indiscipline.

If a student is advised /warned by the SACS on a case of indiscipline against her/him, she/he will be eligible for award of a medal or prize only if her/his conduct is found to be satisfactory during the last three years of her/his programme.

Senate deferred the proposal with the suggestion that a detailed proposal to be brought in next meeting of the Senate.

iii. IIITDM Proficiency Prize for the Mechatronics

It was discussed that IIITDM Proficiency Prizes are given for each discipline. As Mechatronics is not a discipline but only a programme, students of M.Tech. programme in Mechatronics are not eligible to applying for an award/medal. It was decided to prepare a detailed proposal for discussion in a subsequent Senate meeting.

4.07.03 Date of the Next Senate Meeting

It was decided to hold the next senate meeting in the month of September 2013 in the last week. Exact date would be decided accordingly, after seeking the availability of members.

Meeting ended with a vote of thanks to the Chair.

S/d-
Santosh Mahobia
(Actg. Secretary,Senate)

S/d-
Aparajita Ojha
Chairperson,Senate
Date: